

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
ANNUAL MEETING
DECEMBER 8, 2020**

RESOLUTION NO. 2020-29

WHEREAS, the Housing Authority of New Orleans (HANO) issued Request for Qualifications (RFQ) #20-910-18 for on-call architectural and engineering services on June 22, 2020; and

WHEREAS, HANO received thirteen proposals in response to RFQ #20-910-18; and

WHEREAS, in accordance with all the rules and regulations detailed in the RFQ, the HANO Procurement Policy, and the Procurement Handbook for Public Housing Agencies ("HUD Procurement Handbook"), an Evaluation Committee was established by HANO and the Evaluation Committee reviewed the thirteen proposals that were submitted in response to RFQ #20-910-18; and

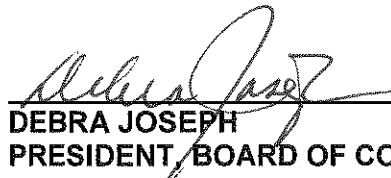
WHEREAS, the Evaluation Committee final ranking of the thirteen proposals that were submitted in response to RFQ #20-910-18 found the proposal of VergesRome Architects to be the highest scoring proposal; and

WHEREAS, HANO now asks that it be allowed to begin to negotiate an on-call architectural and engineering contract with VergesRome Architects to provide on call architectural and engineering services to HANO, over a two-year period with an option for a third year, in the cumulative not to exceed amount of \$3,000,000.00,

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing approves and authorizes HANO Executive Director, Evette Hester, to enter into negotiations with VergesRome Architects for an on-call architectural and engineering services contract.

Executed this 8th Day of December, 2020.

APPROVAL:



**DEBRA JOSEPH
PRESIDENT, BOARD OF COMMISSIONERS**



December 8, 2020

MEMORANDUM

To: Board of Commissioners
President Debra Joseph, Vice President Isabel Barrios,
Commissioner Avery Foret, Commissioner Sharon Jasper,
Commissioner Carol Johnson, Commissioner Monika McKay,
Commissioner Hyma Moore, Commissioner Kim Piper and
Commissioner Bill Rouselle

Through Evette Hester
Executive Director

From: Gionne Jourdan
Director, Development and Modernization

Re: RFQ #20-910-18 – On-Call Architectural and Engineering Services for
Modernization of Various Portions of HANO Properties

On June 22, 2020, the Housing Authority of New Orleans (HANO) issued a Request for Qualifications (RFQ) #20-910-18 for on-call architectural and engineering services. The overall intent of the solicitation was to secure a qualified architect and engineer who are expected to assist the Authority with, but not limited to, the planning, designing, preparation of drawings and specifications; and providing subsequent contract administration services necessary to modernize and/or develop HANO properties located throughout the City of New Orleans. More specifically, the selected service provider may advise and/or assist HANO with pertinent technical matters, including but not limited to evaluating both the short and/or long-term capital needs of certain development projects; overall planning and development for HANO-owned land; designing repairs and capital improvements for public bid; and assessing compliance with the Americans with Disabilities Act (ADA) as well as with Uniform Federal Accessibility Standards (UFAS), Fair Housing Act and (FHA) requirements, the Bid/Construction Documents, and other local, state and federal regulations as they pertain to specific projects or sites. Specific work scopes for each project will be made via Task Orders issued under the on-call A&E Contract.

The proposed contract for on-call architectural and engineering services will be for a term of two years with an option for a third year. The contract will not exceed the amount of \$3,000,000.00.

HANO received thirteen (13) proposals on or before the deadline date of July 21, 2020. In accordance with the evaluation process outlined in the RFQ, an Evaluation Committee was established to review the received proposals. The Stage I evaluation process included a review of each respondent's written qualifications and a shortlist was then created. Stage II of the process included a virtual presentation via Zoom with the shortlisted Respondents, who addressed any questions and/or concerns the Committee may have had based on their written submission. Following each Evaluation Stage, the committee discussed the proposals and came to a consensus score based on the information provided in the proposals received.

The final ranking of the Respondents is as follows:

1. VergesRome Architects
2. Infinity Engineering Consultants, LLC
3. ECM Consultants, Inc.
4. Volume Zero, LLC

The evaluation committee hereby recommends that HANO enter into negotiations with the Highest-ranked respondent, VergesRome Architects.

CERTIFICATIONS

The Procurement Manager has certified that this procurement was conducted in accordance with all applicable Federal and State regulations and laws, and in accordance with HANO's procurement policy. The procurement memo is in your packet.

HANO requests that the Board of Commissioners authorize the Executive Director to execute an On-Call Architectural and Engineering Services Contract pursuant to Request for Qualifications #20-910-18.